

Job Posting

Communication Access Center for the Deaf and Hard of Hearing Vocational Department

Job Title: Vocational Outreach Specialists

Job Type: Full time

Hours per week: 40

Job Location: Flint

Salary: \$13.00/hr

Job Description: The Vocational Outreach Specialist will contact employers daily while doing job searches for clients. You will be developing relationships with MI Works agencies/employers and other Vocational related agencies. Must be able to work independently and as a team player. Must possess excellent interpersonal skills and effectively communicate with clients, community agencies and employers. Good Problem solving and organizational skills. Maintain all required records. Cope with stressful situations. Must be able to communicate effectively in American Sign Language. Must be familiar with VRS/VRI.

Qualifications: Must be Proficient in American Sign Language and of Deaf Culture. Phone etiquette experience preferred. Associated Degree preferred. Business Development and Job coaching experience a plus.

Additional Requirements: Reliable transportation, some travel required. Must be able to adapt to any situation. You will always maintain your appearance. I am looking for an individual eager to be a part of new and innovative services.

Contact: Debra Self
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